

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

April 16, 1997

To: State Agencies (Oahu)
From: Procurement Officer
Subject: Change No. 1, Price List No. PL 97-31
FURNITURE FOR PUBLIC SCHOOLS ON OAHU
IFB-97-131-SW

Add the following item to the subject price list:

<u>Item</u> <u>No.</u>	<u>Description</u>	<u>Manufacturer</u> <u>Brand name</u>	<u>Unit</u> <u>Price</u>	<u>Vendor</u>
<u>GROUP IV - DINING FURNITURE</u>				
15.	Dining table, rollaway type w/benches attached (Color: white top/black frame) 12'L x 27"H	Palmer/Snyder #19F702	\$879.00	D&D Ind.

ROBERT J. GOVERNS, CPPB
Procurement Officer

STATE PROCUREMENT OFFICE

SPO Price List No. 97-31 (Oahu)
Replaces Price List No. 96-35

FURNITURE FOR PUBLIC SCHOOLS ON OAHU
February 1, 1997 to January 31, 1998
(IFB-97-131-SW)

Orders for Furniture for Public Schools on Oahu shall be made with the following vendors:

<u>VENDOR CODE</u>	<u>VENDOR</u>	<u>ADDRESS</u>	<u>VENDOR REP.</u>
14118-00	D & D Industries, Inc.	616 Puuhale Road Honolulu, HI 96819	Brian Woolford 841-7391
11325-00	Fisher Hawaii, Inc. dba Fisher Hawaii	450 Cooke Street Honolulu, HI 96813	Kelvin Hamada 524-8770
233784-00	Hawaii Correctional Ind. Dept. of Public Safety	99-902 Moanalua Road Aiea, HI 96701	Sheri Sipos 486-4883
207925-80	HOPACO Boise Cascade Office Products Corp.	<u>Payments</u> File 42256 Los Angeles, CA 90074-2256 <u>Purchase Orders/Local Office</u> 2833 Paa Street Honolulu, HI 96819	Kelly Ibarra 831-8611
16240-00	Hunters, Inc.	<u>Purchase Orders & Payments</u> P.O. Box 17508 Honolulu, HI 96817 <u>Local Office/Showroom</u> 120 Mokauea Street Honolulu, HI 96819	Henry Maunakea 841-8002
114492-00	Office Systems Hawaii, Inc.	740-I Moowaa Street Honolulu, HI 96817	Ailin Lum 841-5051
100613-02	Servco Pacific Inc. dba Film Services of Hawaii	2850 Pukoloa St., Ste. 103 Honolulu, HI 96819	Gilbert Morita 837-0553

UNIT PRICES ARE THE ALL-INCLUSIVE COST TO THE STATE AND INCLUDES THE HAWAII GENERAL EXCISE TAX, CURRENTLY 4%.

STATE AGENCIES SHALL PROVIDE VENDORS THE FOLLOWING INFORMATION ON THEIR PURCHASE ORDER(S):

- (1) Contact person's name and telephone number;
- (2) Selection of color for all products ordered--purchase order(s) submitted to vendor(s) without any color selection indicated will be ordered in the "standard" color listed for each item on this price list--it shall be the contractor's responsibility to contact the State agency(ies) for their color selection(s). State agency(ies) shall have the option of color selection from the manufacturer's "standard" color selection. Contact vendor for color charts;

- (3) Location (address and room number, if any) where product items are to be delivered and placed by vendor(s);

For purchase orders with multiple delivery locations, each delivery location shall be specified on the purchase order or on a separate sheet attached to the purchase order(s).

Agencies shall also indicate on the purchase orders if delivery location is on the 2nd or higher floor, and if elevator services are available for delivery.

- (4) "SPO PRICE LIST NO. 97-31".

State agencies are advised that failure to provide vendors with the information listed above may delay product delivery. Under such circumstances, vendors should not be assessed liquidated damages for the resulting late deliveries.

NUMBER OF DAYS ALLOWED FOR DELIVERY shall be as follows:

ITEMS ORDERED IN MANUFACTURER'S "STANDARD" COLOR - Purchase orders received by the Contractor by May 31, 1997 and after September 30, 1997, shall be delivered 90 calendar days from date of receipt of purchase order or date on purchase order, whichever is latter. Purchase orders received by the Contractor between June 1, 1997 and September 30, 1997, shall be delivered 120 calendar days from date of receipt of purchase order or date on purchase order, whichever is latter. *Standard color must be indicated on the purchase order(s) at the time of submittal.

**Note on color selection: If color selection is not indicated on purchase order received by the Contractor, the Contractor shall be required to contact the school listed on the purchase order within seven (7) days from receipt of purchase order to determine color selection. Failure of the Contractor to contact school regarding color selection, which results in an extended delivery period, is considered unacceptable. The State Procurement Office will not grant a delivery extension to the Contractor in this situation. The Contractor shall provide manufacturer's standard color selection charts to the State Procurement Office or to the indicated school, when requested.

It shall be the Contractor's responsibility to maintain a reliable system of tracking receipt dates for purchase orders. Should discrepancies arise, Contractor shall be required to produce reliable documentation of receipt and ordering dates.

AGENCIES ARE RESPONSIBLE TO CLEAR THE AREA WHERE FURNITURE SHALL BE PLACED. Vendor's delivery personnel SHALL NOT be expected to clear or remove existing furniture at the State's delivery location. If area is not cleared, delivery personnel shall leave furniture at delivery location wherever space permits.

IN THE EVENT THAT THE CONTRACTOR DOES NOT DELIVER WITHIN THE TIME ALLOWED, LIQUIDATED DAMAGES SHALL APPLY. Liquidated damages per calendar day shall be assessed according to the schedule listed below. Liquidated damages shall apply to each item on the purchase order not delivered within the time period allowed.

Total Cost of Products Assessed/P.O. Liquidated Damages

Under \$1000	\$ 5.00/day
\$1000 up to \$4999.99	10.00/day
\$5000 up to \$9999.99	20.00/day
\$10,000 and up	25.00/day

Liquidated damages shall apply on the 91st or 121st day from the date of receipt of the purchase order by the vendor unless otherwise adjusted.

Example: Cost of product(s) (total P.O. amount less tax) = \$141.00;
 Applicable Liquidated damages = \$5.00/day;
 Delivery made 10 days after 90 or 120 calendar days,
 as applicable;
 Liquidated damages = 10 days x \$5.00 = \$50.00 deducted from
 invoice amount.

CONDITION OF EQUIPMENT shall be free of damages when delivered. Each agency should check the equipment received to ensure that the product is in good condition without major defects or damages. All equipment will be delivered to the agency as written on the purchase order.

VENDOR WILL DELIVER ITEMS LISTED ON THIS PRICE LIST. If vendor is unable to deliver the products listed, it shall be the vendor's responsibility to obtain prior approval of the ordering agency to deliver an acceptable substitute at the prices listed in this price list.

COMMITMENT TO PURCHASE. The Department of Accounting and General Services, Public Works Division and the Department of Education are reminded that the Governor's Budget Execution Policy has mandated that they purchase from price lists issued by the State Procurement Office.

EXCEPTION TO PRICE LIST. When quality level or product design is not suited to an agency's purposes, exception may be granted to the agency by the Chief Procurement Officer. To obtain an exception, agencies must submit SPO Form 5, Request for Authorization to Purchase Outside of the State Procurement Office Price List, justifying the exception.

QUESTIONS to this price list may be directed to Ms. Fran Villarmia of the State Procurement Office, telephone 586-0563.

COMPLAINTS should be made in writing and routed to the State Procurement Office. The written information should include the reason for complaint (e.g. delivery, customer service, quality, etc.) and the agency's purchase order number, date of purchase order, and details or circumstances leading to the complaint. A vendor evaluation form is attached to this price list and forms are available at the State Procurement Office.

ROBERT J. GOVERNS, CPPB
Procurement Officer

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP I - CLASSROOM FURNITURE - MATCHING</u>				
1.	Table, round, 48" diameter, adjustable height	Virco 4912	\$ 85.42	Servco Pacific
2.	Table, multi-purpose, 30" x 60", adj. height	Virco 8774	117.35	Servco Pacific
3.	Table, multi-purpose, 36" x 60", adj. height	Virco 4882	83.33	Servco Pacific
4.	Table, multi-purpose, 36" x 72", adj. height	Virco 8776	139.10	Servco Pacific
5.	Student work/study carrel, individual type, full-wing, dry, adjustable height	Virco 8777/ PP243	206.54	Servco Pacific

GROUP II - CLASSROOM FURNITURE - MISCELLANEOUS

6.	Student chair, stacking, w/o book rack			
a.	11"H - 12"H (Color: Yellow)	Virco 830-12	16.82	Servco Pacific
b.	13"H - 14"H (Color: Blue)	Virco 830-14	17.15	Servco Pacific
c.	15"H - 16"H (Color: Burgundy)	Virco 830-16	19.94	Servco Pacific
d.	17"H - 18"H (Color: Mocha)	Virco 830-18	22.95	Servco Pacific
7.	Student desk chair w/ tablet arm, 17"H - 18"H	Virco 5700BR	68.16	Servco Pacific
8.	Student desk, sgl-pupil, w/one compartment book storage, adj. ht.	Virco 871	66.15	Servco Pacific

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP II - CLASSROOM FURNITURE - MISCELLANEOUS (con't)</u>				
9.	Student desk, two-pupil, w/two-compartment book storage, adj. height	Virco 878	\$ 106.71	Servco Pacific
10.	Garment rack, steel	Vogel Peterson S48C/CA-2	153.66	Hawaii Correc. Indust.
11.	Mobile Tall Tote Cabinet, w/locking doors, 30 tote trays min. 48"W x 72"H x 24"D	Virco 2601-33TT	1,270.31	Servco Pacific
12.	Mobile Tote Tray Cabinet, 20 tote trays min. 48"W x 36"H x 22"-24"D	Virco 2301-25TT	846.04	Servco Pacific
13.	Mobile Tall Teacher Cabinet, w/locking doors, 55 tote trays min. 48"W x 76"H x 22"-24"D	Virco 2601-55TT	1,365.31	Servco Pacific

GROUP III - COMPUTER FURNITURE

14.	Data station, steel, w/pull-out keyboard, 36"L x 24"W x 27"H	Virco 87PF2436 w/WMP-36 and KBMT	292.18	Servco Pacific
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GROUP IV - DINING FURNITURE

15.	Dining table, rollaway type w/benches attached (Color: white top/black frame) 12'L x 27"H	No award		
16.	Dining table, convertible bench/table type, color: white top/black frame) 6'L x 29"H	Palmer/Snyder 34F956	416.00	D & D Indus.
17.	Dining table, portable, folding, Color: white top/black frame) 48" round	Palmer/Snyder 22F914	272.00	D & D Indus.

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP IV - DINING FURNITURE (con't)</u>				
18.	Chair, dining type, steel, stackable, hand-hold backrest	Virco 8961-SB w/stack bar	\$ 75.86	Servco Pacific
<u>GROUP V - LIBRARY FURNITURE</u>				
19.	Table, wood, metal-to-metal leg attachment to top or with apron, 29"H			
a.	48" round	Texwood 2414800	495.00	Office Syst.
b.	36"W x 72"L	Texwood 2413672	520.00	Office Syst.
20.	Table, wood, w/powered leg, and wire mgmt. channel, 27"H and 29"H			
a.	36"W x 60"L 27"H	Texwood 2413660 w/power leg & wire mgmt.	585.00	Office Syst.
b.	36"W x 60"L 29"H	Texwood 2413660 w/power leg & wire mgmt.	590.00	Office Syst.
c.	36"W x 72"L 27"H	Texwood 2413672 w/power leg & wire mgmt.	695.00	Office Syst.
d.	36"W x 72"L 29"H	Texwood 2413672 w/power leg & wire mgmt.	700.00	Office Syst.
21.	Paperback display rack, revolving, pocket: 6-1/4"x8-5/8"x4-1/2" without casters	Gaylord WW9696B	335.00	Office Syst.
22.	Book display rack, w/bulletin board	Highsmith N71-68919	750.00	Office Syst.
23.	Book truck, steel, w/carpet casters, w/2 flat shelves, 31"x17"x41"H	Smith Systems SM21080	212.15	Servco Pacific

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP V - LIBRARY FURNITURE (con't)</u>				
24.	Magazine shelving, sgl-faced, adjustable, 36"Wx16"Dx42"H, anchored to the wall, ITEM V (one range of three units and one range of two units)			
a.	Shelving unit, 2 adj. hinged periodical shelves + 1 base shlf w/sloped periodical shelves on both sides	Borroughs Wilsonstak MFP64	\$ 253.00	Hunters Inc.
b.	Canopy top, steel, 36"W x 16"D	Borroughs Wilsonstak MC612-SF	50.00	Hunters Inc.
c.	End panel, steel, 16"D x 42"H	Borroughs Wilsonstak ME1242-S	72.00	Hunters Inc.
d.	Shelf label holder	Borroughs Wilsonstak MLH75C	1.00	Hunters Inc.
e.	End panel card holder w/plastic card	Borroughs Wilsonstak MZCH35	5.00	Hunters Inc.

GROUP VI - LOUNGE FURNITURE

25.	Lounge furniture, steel frame			
a.	Sofa, 3-seater with arms	United FS-505	809.28	Fisher Hawaii
b.	Arm chair, indl. with arms	United FS-501	332.16	Fisher Hawaii
c.	Coffee table rectangle	United FS-527	193.68	Fisher Hawaii

GROUP VII - HEALTHROOM FURNITURE

26.	Student recovery couch, w/paper roll dispenser	School Health Supply 24-051	689.75	Hunters Inc.
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<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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GROUP VIII - OFFICE FURNITURE

27.	Tables, conference type, steel frame, 29"H			
a.	48" round	Fixtures 1069A/15435	\$ 360.88	HOPACO
b.	36" x 36"	Fixtures 1051A/15430	273.56	HOPACO
c.	24" x 60"	Fixtures 1018A/15222	298.07	HOPACO
d.	36" x 72"	Fixtures 1058A/15222	352.53	HOPACO
28.	Tables, steel frame, formica top, 36"W x 60"L x 29"H	HOLGA 5T3660L	231.00	D & D Indus.
29.	File, vertical, legal, fireproof, 4-dwr, w/lock	Fireking 4-21-C	1,002.52	Fisher Hawaii
30.	File, jumbo, 3-dwr, w/lock, w/hanging file folders	Adelphia 710-3JL	995.00	Office Syst.

GROUP IX - MISCELLANEOUS - FURNITURE

31.	Fax machine station, steel, 28"x34"x28"H	Bretford FAX2	291.67	Servco Pacific
32.	Pamphlet display rack, acrylic pockets	Highsmith N71-21076	350.00	Office Syst.
33.	Display case, glass, adj. shelves, 48"W x 70"H x 18"D	Waddell 891	1,423.06	Servco Pacific
34.	Storage shelving, steel, post type, 36"W x 18"D x 87"H			
a.	5 shelves	Borroughs 1004-3	163.50	D & D Indus.
b.	7 shelves	Borroughs 1028-3	205.00	D & D Indus.